

**Bradford Teaching Hospitals NHS Foundation Trust  
Research Support & Governance Office**

**SCIENTIFIC REVIEWER'S COMMENTS FORM**

- for the review of "in-house" health care research where the Trust is to be the research governance Sponsor as defined in the Research Governance Framework for Health & Social Care and/or the Medicines for Human Use (Clinical Trial) Regulations 2004 as amended from time to time.

This form is for use when scientifically reviewing an R&D Application and should be returned to your research governance contact in the Research Support & Governance Office (Jane Dennison [jane.dennison@bradfordhospitals.nhs.uk](mailto:jane.dennison@bradfordhospitals.nhs.uk)), Temple Bank House, BRI.

<b>1. Name of Scientific Reviewer: Qualifications: Contact Details:</b>	
<b>2. Research Project Title:</b>	
<b>3. Principle Investigator:</b>	
<b>4. Department/ Hospital Site</b>	

--

**5. I confirm that I do not have a conflict of interest with the project application:**

<b>6. I confirm that, in my judgement, the application should (mark 1 box):</b>			
Be approved	Be approved with suggested amendments in '7' below	and/or Be approved providing requirements specified in '8' below are met:	NOT be approved for the reason(s) given in '9' below:

**7. Approved with the following suggested, optional amendments (i.e. it is left to the discretion of the applicant whether or not to accept the amendments and, if accepted, the scientific reviewers do not need to see the amendments):**

--

**8. Approved providing the following, compulsory requirements are met (i.e. the scientific reviewers need to see the required changes):**

--

**9. Not approved for the following reason(s):**

--

**10. Date of scientific Review:**

--

# Scientific Reviewer's Checklist

- an aid to reviewing a scientific review application form -

Criteria for reviewing an application on scientific grounds:

Yes No  
N/A

1	<b>Project details:</b> Has this been completed in full?	
2	<b>Research question:</b> Is there a clearly defined, answerable question?	
3	<b>Background:</b> 1. Is the research original? (if a staff-led project) 2. Is there a real problem/knowledge gap that needs filling? (if a staff-led project) 3. Is the project aligned with the research strategy of the Trust?	
4	<b>Plan of the investigation:</b> 1. <b>Methodology:</b> is it appropriate to the aim?; will it address the question being asked? And is it likely to produce an answer? 2. <b>Design:</b> is the project designed to reduce the risk of bias? 3. <b>Analysis (if appropriate):</b> have any analysis techniques (e.g. statistical methods) been defined? 4. <b>Outcome measures:</b> are these appropriate and achievable? 5. <b>Setting:</b> is the project setting appropriate? 6. <b>Human participants:</b> have the methods used to identify, approach, recruit and gain consent from participants been clearly defined? 7. <b>Sample:</b> Will the proposed sample be large enough for significant findings to be detected? Will the sample collected be reasonably representative of the population in question? Is there sufficient evidence to indicate that it will be possible to obtain the numbers required? 8. <b>Intervention:</b> Is the intervention clearly delineated, where appropriate? 9. <b>Screening tools, questionnaires etc:</b> Thoroughly tested and project-relevant? 10. <b>Project plan:</b> Has an appropriate plan of the project in the form of a flow chart/diagram been included? Is the estimated duration of the project appropriate?	
5	<b>Project management:</b> have adequate arrangements been specified?	
6	<b>Expertise:</b> Does the research team include the necessary expertise (if applicable)? Has access to people with relevant expertise at appropriate stages in the project been agreed?	
7	<b>Involvement of service users (if applicable):</b> have they been consulted about the project's design and outcome measures?	
8	<b>Disseminating research results:</b> have suitable plans for dissemination been included?	
9	<b>Intellectual property:</b> if the research is likely to generate any commercially exploitable intellectual property have appropriate arrangements been made?	
10	<b>Cost schedule (if applicable):</b> has an itemised costing been included?; are the resources requested appropriate?	
11	<b>Agreement on the use of resources:</b> have these been made clear? Has agreement from the relevant support departments and managers been obtained for the use of resources—in particular where there is no funding associated with the Project?	
12	<b>Lay summary of the key issues contained in the project:</b> are any potential key issues not mentioned?	